

Army Regulation 930-1

Service Organizations

Army Use of USO Services

**Headquarters
Department of the Army
Washington, DC
25 September 1989**

Unclassified

SUMMARY of CHANGE

AR 930-1

Army Use of USO Services

This revision--

- o Incorporates the mission change of the United Service Organizations, Inc. (SO) (para 2-10.)
- o Allows USO to compete and bid for Department of Defense (DOD) service contracts (para 2-2c).
- o Expands administrative and logistical support which may be provided to USO activities (paras 3-1 and 3-2).
- o Implements DOD Directive 1330.12, dated 9 Nov 87.
- o Changes proponent office in the U.S. Army Community and family Support Center (USACFSC).

Effective 25 October 1989

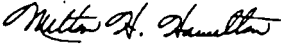
Service Organizations

Army Use of USO Services

By Order of the Secretary of the Army:

CARL E. VUONO
General, United States Army
Chief of Staff

Official:


MILTON H. HAMILTON
Administrative Assistant to the
Secretary of the Army

History. This UPDATE printing publishes a revision of this publication. Because the publication has been extensively revised, the changed portions have not been highlighted.

Summary. This regulation prescribes policies, procedures, and responsibilities for the

United Service Organizations, Inc. (USO). It also implements DOD Directive 1330.12.

Applicability. This regulation applies to the Active Army and U.S. Army Reserve (USAR) within the continental United States (CONUS) and overseas when in accord with treaties and international agreements. It does not apply to the Army National Guard (ARNG).

Proponent and exception authority. Not applicable.

Army management control process. This regulation is not subject to the requirements of AR 11-2. It does not contain internal control provisions.

Supplementation. Supplementation of this regulation and establishment of command or local forms are prohibited without prior approval from Commander, USACFSC, ATTN: CFSC-AE-P, Alexandria, VA 22331-0507.

Interim changes. Interim changes to this

regulation are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested Improvements. The proponent agency of this regulation is Office of the Deputy Chief of Staff for Personnel. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Commander, USACFSC, ATTN: CFSC-AE-P, Alexandria, VA 22331-0507.

Distribution. Distribution of this publication is made in accordance with the requirements on DA Form 12-09-E, block number 3880, intended for command level C for Active Army and D for USAR. This publication is not distributed to the ARNG.

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*This regulation supersedes AR 930-1, 1 August 1983.

RESERVED

Chapter 1 General

1-1. Purpose

This regulation provides information on the mission and operation of the United Service Organizations, Inc. (USO). It states the Army's objectives and policies regarding the cooperation and service the USO provides to the Army.

1-2. References

a. Required publications.

(1) AR 210-1, Private Organizations on Department of the Army Installations. (Cited in para 3-1.)

(2) AR 215-2, The Management and Operation of Army Morale, Welfare, and Recreation Programs and Non Appropriated Fund Instrumentalities. (Cited in para 3-2a(4).)

(3) AR 215-6, Armed Forces Professional Entertainment Program Overseas. (Cited in paras 1-5b and 2-4a.)

(4) AR 600-8-1, Army Casualty and Memorial Affairs and Line-of-Duty Investigations. (Cited in para 3-3.)

(5) AR 700-32, Logistic Support of United States Non-governmental, Nonmilitary Agencies and Individuals in Overseas Military Commands. (Cited in para 3-2a.)

(6) DOD Directive 1330.12, United Service Organizations, Inc. (Cited in para 2-4d.)

b. Related publications. A related publication is merely a source of additional information. The user does not need to read it to understand this regulation.

(1) AR 30-19, Army Commissary Store Operating Policies.

(2) AR 40-3, Medical, Dental, and Veterinary Care.

(3) AR 60-10, Army and Air Force Exchange Service (AAFES) General Policies.

1-3. Explanation of abbreviations

a. AFPEO—Armed Forces Professional Entertainment Office.

b. ASD(FM&P)—Assistant Secretary of Defense (Force Management and Personnel).

c. CONUS—continental United States.

d. DA—Department of the Army.

e. DOD—Department of Defense.

f. HQDA—Headquarters, Department of the Army.

g. MACOM—major Army command.

h. NAF—nonappropriated funds

i. OASA(M&RA)—Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs).

j. OCONUS—outside continental United States.

k. OSD—Office of the Secretary of Defense.

l. PERSCOM—U.S. Total Army Personnel Command.

m. USACFSC—U.S. Army Community and Family Support Center.

n. USO—United Service Organizations, Inc.

1-4. Responsibilities

a. The Deputy Assistant Secretary (Civilian Personnel, Nonappropriated Funds (NAF) and Personnel Security Policy) in the Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) (OASA(M&RA)) is designated as the official Army liaison officer with the USO.

b. Commanders of each major Army command (MACOM) will appoint a staff officer as liaison officer with the USO. The name of each liaison officer and any changes will be sent to Commander, USACFSC, ATTN: CFSC-AE-P, Alexandria, VA 22331-0507, with an information copy to HQDA (SAMR), WASH DC 20310-0103. In turn, CFSC-AE-P will advise the Assistant Secretary of Defense (Force Management and Personnel) (ASD(FM&P)).

1-5. Relationships

a. The World Headquarters of the USO is recognized as the sole agent of its member organizations for communicating with the Office of the Secretary of Defense (OSD) and the military departments.

b. The ASD(FM&P) is the official liaison between the Department of Defense (DOD) and the USO. Direct communication is authorized between the USO and the Armed Forces Professional Entertainment Office (AFPEO) for all operational and administrative matters relating to the Armed Forces Professional Entertainment Program Overseas (AR 215-6).

Chapter 2 United Service Organizations, Inc. (USO) Services Provided to Department of the Army (DA)

2-1. Mission of the USO

a. The USO is a voluntary civilian organization that supplements Armed Forces religious, spiritual, social, welfare, educational, and entertainment programs. The USO mission is to enhance the quality of life of the personnel within the U.S. Armed Forces military communities and to create a partnership between the U.S. military and civilian communities worldwide.

b. DA policy is to help accomplish this mission to the extent compatible with its primary functions and make its resources (other than direct expenditure or distribution of funds) available to the USO to enable it to carry out its mission.

2-2. USO's program of services

a. The USO's services made available to military personnel will meet needs not provided by the Army or other U.S. Government programs. For example, the USO may establish an outreach program for foreign-born spouses, if one is not provided by the local installation, or the USO may provide free tours to local attractions if they are not offered by the local base.

b. USO services will not duplicate or compete with existing Government functions or activities, particularly revenue producing activities. Local USO will ensure that specific coordination is made with local installation or community commanders before initiating any USO services.

c. The USO is authorized to compete and bid for DOD service contracts per applicable Federal Acquisition Regulations.

d. The main goal of the USO is to serve members of the U.S. Armed Forces and their family members outside military installations. However, under extenuating circumstances, on-station USO operations may be conducted with the written approval of the local commanders.

e. The USO will not set up operations on an installation without that commander's approval. The USO will provide complete justification in writing. The justification will include a statement that the USO will not duplicate or compete with existing services of an installation. This written agreement will be monitored for compliance and reviewed every 3 years by the installation or community commander.

f. The USO will coordinate the work of its member organizations. At the installation level, the USO will coordinate and set up liaison with the Army Community Service as a part of the information, referral, and follow-up and relocation programs.

g. The USO will establish off-post centers, community centers, recreation facilities, and other activities as determined appropriate by USO.

(1) In each of the 50 States, the Territory of Guam, the Commonwealth of Puerto Rico, and the American Virgin Islands, the USO may operate such off-post centers as it considers necessary. USO will consult with DOD before setting up or closing these centers, but the final decision will be made by the USO.

(2) In overseas areas that are leave and liberty centers for military personnel, the USO may operate off-post centers or facilities that are mutually agreed on by DOD and USO. In overseas locations where the USO is unable or unwilling to provide off-post supplemental facilities, DOD may request another agency to provide them.

(3) In overseas areas of operations or in overseas areas that DOD considers to be potential areas of active operations, facilities may be

established by the USO at the request of DOD when there is a need that is not being met.

2-3. Establishing or disestablishing overseas facilities

a. Approving USO facilities. DOD must approve establishing or disestablishing overseas facilities or services, except as provided in *b* below and in paragraph 2-2g(1). Requests from local commanders will be sent through the unified or specified commander concerned to the proper military department with reasons for the action requested. Requests to DA will be sent to HQDA (SAMR), WASH DC 20310-0103, with an information copy to Commander, USACFSC, ATTN: CFSC-AE-P, Alexandria, VA 22331-0507.

(1) If the USO starts the request, it will be sent to ASD(FM&P) with full justification; details of expected logistical support will be included.

(2) In initiating or commenting on requests for new facilities, local area commanders will state what, if any, logistical support may be expected or given under applicable DA directives and local capabilities.

(3) Notice of the proposed closing of a facility will be sent in time to permit DOD to make alternate arrangements, if desired.

b. Temporary services. Unified and specified commanders may negotiate directly with the USO area executives to set up a temporary service. These commanders will advise ASD(FM&P), of the establishment of any service provided in excess of 90 days.

c. Reviewing USO facilities. Commanders of MACOMs will review facilities and services operated by the USO. This review will include programming, adequacy of facilities, and competence of staff personnel. DOD and USO will maintain close liaison to ensure that DOD and USO morale, welfare, and recreation programs do not unnecessarily compete or duplicate services, particularly revenue-producing activities. MACOM commanders will advise the USO through normal command channels 90 days in advance of initiation of any service that will impact on existing facilities in a specific area. Issues will be resolved through the command, including, if necessary, resort to negotiation between USO World Headquarters and OASA(M&RA) for resolution.

2-4. Professional entertainment

a. The Armed Forces Professional Entertainment Program Overseas is administered according to AR 215-6. The AFPEO is the DOD executive agency that procures the bulk of professional entertainment groups for the Departments of the Army, Navy, Air Force, and the U.S. Marine Corps.

b. The USO is recognized as the principal, but not exclusive, civilian agency for procuring celebrity entertainment for the U.S. Armed Forces at military installations overseas. The USO will—

(1) Maintain a qualified staff capable of procuring and coordinating celebrity entertainment.

(2) Ensure rapid expansion, as required, in case of war or national emergency.

c. In addition to the Armed Forces Professional Entertainment Program and the USO celebrity groups, local commanders are authorized to accept and schedule other local civilian talent to entertain military personnel within their command.

d. The USO may solicit commercial sponsorship of an entertainment show to be provided to DOD upon prior approval of each show by the Assistant Secretary of Defense (Public Affairs) (ASD(PA)) in coordination with ASD(FM&P). DOD will review each request in accordance with the provisions of the memorandum of understanding contained in DOD Directive 1330.12.

Chapter 3 Logistical Support

3-1. Support for on-post USO centers in the continental United States (CONUS)

USO centers operated on Army installations in CONUS (Fort Myer

and Fort Eustis, Virginia) may be granted limited logistical support according to AR 210-1.

3-2. Support for USO centers outside continental United States (OCONUS)

a. Overseas USO centers recognized by DOD are listed in paragraph 3-4. Supplies and services listed in (1) and (2) below may be provided to these USO centers by the overseas commander when requested by the USO executives and professional staff. Overseas commanders will ensure that support provided to the USO center is not precluded by Status of Forces Agreements or other treaties or agreements of the host country. Authorized logistical support may be provided if within the capability of the local commander and without detriment to the commander's ability to fulfill the military mission and subject to availability of logistic support (AR 700-32). These supplies and services include the following:

(1) *Common support services.* Services such as legal services, utilities, fire protection, and official common user telephone service may be provided to an on-station USO center established at the request of overseas commanders as exception to basic policy without reimbursement.

(2) *Transportation for USO personnel.* Transportation to, from, and within overseas areas for executive and professional staff when travel provides direct service to the U.S. Armed Forces and is at the invitation of the overseas commander (AR 700-32). The USO will request appropriate theatre and/or area clearances of the appropriate commands prior to travel.

(3) *Commissaries and exchanges.* Subject to the capability of the major overseas commander, and when it is without detriment to his or her ability to fulfill the military mission, commissary and exchange privileges may be granted to the USO. Overseas commissary privileges (AR 30-19) may be extended to DOD recognized USO centers and agencies to purchase subsistence supplies for use or resale in center snack bars that support active duty military members and their families. In overseas areas, commissary and exchange privileges (AR 60-10) may be extended to the USO executive and professional staff who are U.S. citizens on invitational travel orders and assigned duties (permanent and/or temporary) overseas.

(4) *Recreational facilities.* USO personnel may patronize overseas recreational facilities with the same priorities as DOD civilians. (See AR 215-2, chap 2.)

(5) *Hospitalization, medical treatment, and dental care facilities.* Overseas medical treatment and dental care facilities may be provided to USO professional personnel and their accompanying dependents on a space available and fully reimbursable basis (AR 40-3). Subsistence charges will be collected locally.

(6) *Dependents schools.* Minor dependents of USO personnel may attend overseas dependents schools on a space available, tuition-paying basis.

(7) *Military postal services.* USO personnel may use overseas military postal services if they are U.S. citizens and eligible under any existing agreement between the United States and the host government.

(8) *Mortuary services.* USO personnel are eligible for mortuary services (when available) on a reimbursable basis for U.S. citizens overseas (AR 600-8-1).

(9) *Military banking facilities.* USO personnel may use military banking facilities operated under DOD contract in overseas areas.

(10) *Quarters.* When within the capability of the overseas command and not prohibited by status of forces agreements, the USO executive and professional staff on valid invitational travel orders may occupy DOD quarters (permanent or temporary) on a reimbursable basis. Rates charged will be equal to the housing allowance or rates charged to equivalent grade civil service employees.

(11) *Supplies and equipment.* The USO may purchase supplies and equipment on a reimbursable basis through DOD supply channels for use in USO facilities (not for personal use of USO employees). Transportation of these supplies and services to overseas locations will be provided through DOD channels on a nonreimbursable basis.

b. USO centers not recognized by DOD will not receive support funded from appropriated or nonappropriated funds.

3-3. Reporting dead, missing, or seriously ill personnel in overseas commands

USO personnel who fall into the above categories (para 3-2a(3)) and are citizens or residents of the United States will be reported to Commander, PERSCOM, ATTN: TAPC-PEC, Alexandria, VA 22331-0481 (AR 600-8-1) by the USO MACOM liaison officer.

3-4. Existing USO overseas activities

The following USO overseas activities are recognized by DOD:

a. European

- (1) *France.* Paris.
- (2) *Germany.*
- (a) Baumholder.
- (b) Frankfurt.
- (c) Frankfurt—Airport.
- (d) Hanau.
- (e) Fulda.
- (f) Kaiserslautern.
- (g) Mainz.
- (h) Lindsey Air Station.
- (i) Mannheim.
- (j) Rhein Main AB.
- (k) Ramstein AB.
- (l) Stuttgart.
- (m) Wiesbaden.

(3) *Iceland.* Keflavik.

- (4) *Italy.*
- (a) Naples.
- (b) Rome.

b. Pacific.

- (1) *Guam.*
- (a) Anderson AFB.
- (b) Piti.
- (2) *Okinawa.*
- (a) Foster.
- (b) Schwab.
- (c) Hansen.
- (d) Kadena.
- (e) Kadena MAC Terminal.
- (f) Kinser.
- (3) *Japan.* Yokota AB.
- (4) *Korea.*
- (a) Camp Casey.
- (b) Chinhae.
- (c) Kimpo—Airport.
- (d) Kwanju.
- (e) Osan.
- (f) Pusan.
- (g) Seoul.
- (5) *Philippines.*
- (a) Clark AFB.
- (b) Manila.
- (c) Subic Bay.

c. Caribbean.

- (1) *Puerto Rico.*
- (a) Roosevelt Roads.
- (b) San Juan.
- (2) *Virgin Islands.*
- (a) St. Croix.
- (b) St. Thomas.

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